Vendor Application/Requirements

See Page 3 for Reservation Form

**T E R M S AND C O N D I T I O N S**

These Terms and Conditions are applicable to ONLY ROTARY LICENSED VENDORS and non-profits associated with Rotary. Rotary Zone 33-34 2019 Rotary Leadership Summit reserves the right to accept or reject applications in its sole judgment as to applicability to the tenets of Rotary International, Inc.

Rotary Zones 33-34 and its thirty-three Rotary districts will conduct the Rotary Leadership Summit, at the *Intercontinental Buckhead Atlanta* on 21-24 November 2019. The venue is located at 3315 Peachtree Rd. NE, Atlanta, GA 30326, USA.

*Hotel reservations may be arranged by calling 1-404-946-9000 (mention Rotary rate). Register on DaCdb.com for the 2019 Rotary Leadership Summit registration. Links are also provided on www.rizones33-34.org.*

  Governors-Elect, Governor Nominees, Governor Nominee Designates, District Governors and Past District Governors from thirty-three Rotary Districts and many emerging Rotary leaders with a total attendance of 400-600 Rotarians and spouses or significant others will be awaiting the opportunity to purchase your merchandise.

**House of Friendship Requirements:**

* Booths set up time will begin at 7:00am Thursday, 21 November 2019 and booths must be set up no later than 12:00pm, Thursday, 21 November 2019.
* House of Friendship operating hours: Thursday: 1:00 pm – 6:30pm, Friday: 8:00am - 5:30pm, Saturday: 8:00am – 12:00pm.
* Exhibit take down cannot begin before 12:00pm, Saturday, November 23, 2019 and all materials must be completely removed from exhibit area no later than 2:30pm, Saturday, November 23, 2019.
* Space is available for a One-time fee of $75.00 per 72” x 30” skirted table.
* Electrical (if required): One-time fee - $45.00, one drop, provide own extension cord.
* Any vendor storage and delivery fees charged by the hotel to 2019 GETS/Rotary Leadership Summit will be passed on to the exhibitor.
* Neither Rotary Zones 33-34, the *Intercontinental Buckhead Atlanta*, nor the thirty-three individual Rotary districts in Rotary Zones 33-34 will be responsible for the security of the exhibit area.
* Direct all HOF questions to: PDG Herb McClaugherty, cell 304-952-9878, Email: **ve****neerman@frontiernet.net.**
* ***To reserve and confirm exhibit space, complete the online “House of Friendship Vendor Reservation” form, print and mail your reservation form along with a check payable to “Zone 33-34 Foundation.” and mail it to: PDG Herb McClaugherty, 95 burgess St, Princeton,WV 44740, USA. No reservations are accepted without payment.***
* Submission of the vendor registration constitutes an acceptance of the Terms and Conditions and all other information listed above.

Event Location: *Intercontinental Buckhead Atlanta*

3315 Peachtree Rd. NE

Atlanta, GA 30326, US

Phone: (404) 946-9000

If you have questions please contact:

HOF Chair: PDG Herb McClaugherty Email: **veneerman@frontiernet.net**

 95 Burgess St. Phone: 304-952-9878 (C) Princeton, WV 24740

Vendor Reservation

**Use this online form to register and reserve your exhibit space for the Rotary Leadership Summit.**

* **Be sure to read the Terms and Conditions prior to submitting your Vendor Reservation and payment.**
* **All inputs marked with \* are required.**

Vendor Name\*:

Vendor Mailing or Street Address\*:

City\*

State/Prov.\*

ZIP/Postal Code\*

Name & Title of Person Submitting Reservation\*:

Email\*:

Phone\*:

Website (if available):

Business Logo Available (jpeg format): Yes No

Comments/Special Request:

I agree to the Terms & Conditions\*: Yes: No:

Number of 72” X30” Tables Requested\*: 1 X $ 75.00 = $ 75.00

 2 X $ 75.00 = $ 150.00

 3 X $ 75.00 = $ 225.00

 4 X $ 75.00 = $ 300.00

 5 X $ 75.00 = $ 375.00 6 X $ 75.00 = $ 450.00

 7 X $ 75.00 = $ 525.00

 8 X $ 75.00 = $ 600.00

 9 X $ 75.00 = $ 675.00

 10 X $ 75.00 = $ 750.00

Electrical\*: Yes\_\_\_ No\_\_\_ $45.00 one drop = $\_\_\_\_\_\_\_

Total: $\_\_\_\_\_\_\_

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SUBMIT TAB